

**South Hams District Council**  
**Draft Base Budget for the Financial Year 2020/21**

Service Group	19/20 Base Net Budget £'s	19/20 Virements £'s	19/20 Revised Net Budget £'s	20/21 Pressures/ (Savings) £'s	20/21 Budget Preparation Virements £'s	20/21 Salary Estimate Virements £'s	20/21 Final Base Budget £'s
a) Customer Service & Delivery	5,709,373	(31,031)	5,678,342	1,310,840	191,300	70,900	7,251,382
b) Place & Enterprise	(1,317,899)	(18,361)	(1,336,260)	(298,303)	(111,300)	15,400	(1,730,463)
c) Governance & Assurance	4,824,881	36,831	4,861,712	(132,074)	(80,000)	(200)	4,649,438
d) Strategic Finance	835,097	12,561	847,658	(184,700)	0	(86,100)	576,858
<b>Total</b>	<b>10,051,452</b>	<b>0</b>	<b>10,051,452</b>	<b>695,763</b>	<b>0</b>	<b>0</b>	<b>10,747,215</b>
Contributions to/(from) Reserves	714,300						596,457
Reversal of Depreciation	(1,933,000)						(1,933,000)
<b>Net Budget Total</b>	<b>8,832,752</b>						<b>9,410,672</b>
<b>Funded by:</b>							
Localised Business Rates (baseline funding level)	1,897,008						1,928,000
Business Rates Pooling Gain	0						225,000
Business Rates Pilot Gain and Growth	100,000						0
Business Rates - amount achieved over the baseline funding level	0						227,000
Council Tax (an increase of £5 in 20/21)	6,315,689						6,562,617
Collection Fund Surplus	112,000						60,000
Rural Services Delivery Grant	408,055						408,055
<b>Total</b>	<b>8,832,752</b>						<b>9,410,672</b>

a)	Customer Service & Delivery	Budget Manager	19/20 Base Net Budget £'s	19/20 Virements £'s	19/20 Revised Net Budget £'s	20/21 Pressures/ (Savings) £'s	20/21 Budget Preparation Virements £'s	20/21 Salary Estimate Virements £'s	20/21 Final Base Budget £'s
S1010	Customer Contact Centre	Sarah Moody	463,800	0	463,800	22,000	(2,400)	(47,900)	435,500
S1013	Case Management Localities	Sarah Moody	281,800	0	281,800	10,700	(1,600)	10,100	301,000
S1020	Planning Applications and Advice	Pat Whymer	(805,500)	0	(805,500)	(2,100)	0	0	(807,600)
S1040	Local Land Charges	Pat Whymer	(143,000)	0	(143,000)	0	0	0	(143,000)
S1304	Grounds Maintenance	Sarah Moody	468,095	0	468,095	50,800	0	3,300	522,195
S1501	General Health	Ian Luscombe	11,000	0	11,000	0	0	0	11,000
S1503	Public Health	Ian Luscombe	(16,323)	0	(16,323)	0	0	0	(16,323)
S1531	Licensing	Ian Luscombe	(189,900)	(1,000)	(190,900)	0	0	0	(190,900)
S1533	Pest Control	Ian Luscombe	13,500	0	13,500	0	0	0	13,500
S1534	Pollution Control	Ian Luscombe	(4,100)	0	(4,100)	0	0	0	(4,100)
S1535	Food Safety	Ian Luscombe	2,750	0	2,750	0	0	0	2,750
S1536	Health & Safety at Work	Ian Luscombe	9,900	0	9,900	0	0	0	9,900
S1544	Community Safety	Ian Luscombe	5,600	0	5,600	0	0	0	5,600
S1545	Emergency Planning	Ian Luscombe	9,600	0	9,600	0	0	0	9,600
S1550	Housing Standards	Ian Luscombe	1,000	0	1,000	0	0	0	1,000
S1551	Homelessness	Isabel Blake	149,300	0	149,300	4,000	0	0	153,300
S1552	Housing Advice	Isabel Blake	3,000	0	3,000	0	0	0	3,000
S1555	Private Sector Housing Renewal	Ian Luscombe	0	0	0	0	0	0	0
S1565	Housing Benefit Payments	Isabel Blake	(87,000)	0	(87,000)	100,000	0	0	13,000
S1568	Housing Benefit Administration	Isabel Blake	(195,300)	0	(195,300)	0	0	0	(195,300)
S1571	Council Tax Collection	Isabel Blake	(313,800)	(72,800)	(386,600)	0	0	0	(386,600)
S1574	Council Tax Support	Isabel Blake	(84,000)	0	(84,000)	0	0	0	(84,000)
S1998	Delivery (Note 1) Specialists Customer Service & Delivery (Note 1)	Sarah Moody	1,331,000	(35,700)	1,295,300	289,078	(62,700)	313,300	1,834,978
S1999	1)	Catherine Bowen	2,516,400	109,000	2,625,400	166,300	105,100	(805,300)	2,091,500
S2734	Pannier Markets	Ian Luscombe	(90,900)	0	(90,900)	0	0	0	(90,900)
S4001	Senior Leadership Team (Note 1)	Sophie Hosking	101,700	0	101,700	(54,700)	(300)	227,000	273,700
S4002	Extended Leadership Team (Note 1)	Sophie Hosking	0	0	0	0	2,800	578,300	581,100
S4004	Corporate Training & Occupational Health	Andy Wilson	38,900	0	38,900	0	0	0	38,900
S4005	Case Management Service Based Training	Sarah Moody	0	0	0	0	25,800	0	25,800
S4015	Specialists Service Based Training	Catherine Bowen	0	0	0	0	29,500	0	29,500
S4041	Internal Audit	Catherine Bowen	72,900	0	72,900	2,700	(500)	(500)	74,600
S4082	Landline Telephones	Mike Ward	39,700	0	39,700	0	0	0	39,700
S4084	ICT Support Contracts	Mike Ward	448,951	(18,531)	430,420	138,400	0	0	568,820
S4085	Mobile Phones	Mike Ward	19,000	0	19,000	0	0	0	19,000
S4086	ICT Hardware Replacement	Mike Ward	36,600	0	36,600	0	0	0	36,600
S4087	Photocopiers/MFD's	Mike Ward	33,900	0	33,900	0	0	0	33,900
S4100	Specialists Human Resources CoP (Note 1)	Catherine Bowen	120,900	0	120,900	6,300	17,500	(53,900)	90,800
S4101	Specialists Legal CoP (Note 1)	Catherine Bowen	172,800	0	172,800	7,300	(1,800)	(36,000)	142,300
S4102	Specialists Design CoP (Note 1)	Catherine Bowen	56,600	0	56,600	2,700	(1,000)	(8,800)	49,500
S4103	Specialists Finance CoP (Note 1)	Catherine Bowen	211,700	12,000	223,700	10,700	(3,500)	(37,000)	193,900
S4104	Specialists ICT CoP (Note 1)	Catherine Bowen	270,600	0	270,600	16,800	(5,000)	(34,500)	247,900
S4150	Case Management Support Services (Note 1)	Sarah Moody	508,800	0	508,800	16,400	29,500	(147,300)	407,400
S4155	Case Management Digital Mail Room	Sarah Moody	0	0	0	0	(33,500)	106,100	72,600
S4160	Corporate Management	Pauline Henstock	134,600	0	134,600	15,000	0	0	149,600
S4185	Specialists Strategy & Projects	Catherine Bowen	0	0	0	0	0	0	0
S4196	ICT Customer Support	Sarah Moody	88,600	0	88,600	4,500	(2,000)	4,000	95,100
S4199	Central Service Overheads	Catherine Bowen	90,000	(24,000)	66,000	(3,500)	15,400	0	77,900
S6040	Borrowing Costs (Note 2)	Pauline Henstock	109,200	0	109,200	527,462	80,000	0	716,662
S6050	Interest & Investment Income	Pauline Henstock	(183,000)	0	(183,000)	(20,000)	0	0	(203,000)
			5,709,373	(31,031)	5,678,342	1,310,840	191,300	70,900	7,251,382

b)	Place & Enterprise	Budget Manager	19/20 Base	19/20	19/20 Revised	20/21	20/21 Budget	20/21 Salary	20/21
			Net Budget	Virements	Net Budget	Pressures/ (Savings)	Preparation	Estimate	Final Base
			£'s	£'s	£'s	£'s	£'s	£'s	£'s
S1030	Economic Development	Tom Jones	(700)	0	(700)	0	0	0	(700)
S1060	Community Development	Tom Jones	132,400	0	132,400	0	0	0	132,400
S1070	Environmental Initiatives	Tom Jones	46,300	0	46,300	0	0	0	46,300
S1104	Land & Investment Properties	Laura Wotton	(635,900)	0	(635,900)	(275,700)	0	0	(911,600)
S1165	Follaton House Offices	Laura Wotton	168,900	29,539	198,439	34,500	0	2,200	235,139
S1301	Community Parks & Open Spaces	Laura Wotton	110,900	(2,000)	108,900	0	0	0	108,900
S1305	Cemeteries & Burials	Laura Wotton	28,500	0	28,500	0	0	0	28,500
S1306	Countryside Recreation	Laura Wotton	500	0	500	0	0	0	500
S1311	Outdoor Sports & Recreation	Laura Wotton	134,979	0	134,979	2,900	0	0	137,879
S1365	Flood Defence & Land Drainage	Laura Wotton	46,400	0	46,400	0	0	0	46,400
S1367	Coast Protection	Laura Wotton	54,700	(1,000)	53,700	0	0	0	53,700
S1400	Employment Estates	Laura Wotton	(388,243)	(11,700)	(399,943)	(5,000)	0	0	(404,943)
S1558	Housing Strategy	Tom Jones	3,100	0	3,100	0	(300)	0	2,800
S2002	Beach & Water Safety	Cam Sims-Stirling	40,500	2,000	42,500	0	0	0	42,500
S2005	Salcombe Harbour	Cam Sims-Stirling	0	0	0	0	0	0	0
S2010	Dartmouth Lower Ferry	Cam Sims-Stirling	4,700	0	4,700	19,800	0	1,600	26,100
S2030	Totnes Depot	Laura Wotton	22,400	0	22,400	5,000	0	0	27,400
S2043	Ivybridge Depot	Laura Wotton	24,475	0	24,475	0	0	0	24,475
S2044	Torr Quarry Depot	Laura Wotton	11,000	0	11,000	0	0	0	11,000
S2101	Car & Boat Parking	Laura Wotton	(1,656,250)	(17,100)	(1,673,350)	(47,200)	0	6,800	(1,713,750)
S2310	Dog Warden Service	Laura Wotton	5,000	0	5,000	0	0	0	5,000
S2400	Public Conveniences	Tom Jones	514,040	(9,000)	505,040	(46,103)	0	0	458,937
S2841	Repairs & Maintenance	Laura Wotton	9,100	(9,100)	0	13,500	(111,000)	4,800	(92,700)
S2884	Supervisors Vehicles	Laura Wotton	5,300	0	5,300	0	0	0	5,300
			(1,317,899)	(18,361)	(1,336,260)	(298,303)	(111,300)	15,400	(1,730,463)

c)	Governance & Assurance	Budget Manager	19/20 Base	19/20	19/20 Revised	20/21	20/21 Budget	20/21 Salary	20/21
			Net Budget	Virements	Net Budget	Pressures/ (Savings)	Preparation	Estimate	Final Base
			£'s	£'s	£'s	£'s	£'s	£'s	£'s
S1310	Leisure Centres (Note 2)	Jane Savage	334,700	0	334,700	(431,000)	(80,000)	0	(176,300)
S2017	Street and Beach Cleaning	Jane Savage	1,034,947	0	1,034,947	64,800	0	0	1,099,747
S2701	Waste & Recycling Collection Contract	Jane Savage	2,810,110	(244,869)	2,565,241	213,126	0	0	2,778,367
S2713	Trade Waste Services	Jane Savage	(349,800)	291,000	(58,800)	10,400	0	0	(48,400)
S2716	Food Waste Services	Jane Savage	(3,400)	0	(3,400)	0	0	0	(3,400)
S3001	Electoral Registration	Neil Hawke	135,400	0	135,400	3,300	0	7,500	146,200
S3030	Staff Forum	Lesley Crocker	5,000	0	5,000	0	0	0	5,000
S3041	Communications & Media	Lesley Crocker	69,430	0	69,430	3,000	0	(6,400)	66,030
S3050	Democratic Representation & Management	Darryl White	311,754	0	311,754	0	0	0	311,754
S3051	Member Support & Democratic Services	Darryl White	89,900	(9,300)	80,600	4,300	0	(1,300)	83,600
S4200	Insurance	Neil Hawke	329,040	0	329,040	0	0	0	329,040
S4511	Building Control Services	Jane Savage	57,800	0	57,800	0	0	0	57,800
			4,824,881	36,831	4,861,712	(132,074)	(80,000)	(200)	4,649,438

d)	Strategic Finance	Budget Manager	19/20 Base	19/20	19/20 Revised	20/21	20/21 Budget	20/21 Salary	20/21
			Net Budget	Virements	Net Budget	Pressures/ (Savings)	Preparation	Estimate	Final Base
			£'s	£'s	£'s	£'s	£'s	£'s	£'s
S4009	Non Distributed Costs	Lisa Buckle	760,200	0	760,200	(150,000)	0	(71,000)	539,200
S4010	Inflation/Pension Provision	Lisa Buckle	(12,561)	12,561	0	2,300	0	(2,300)	0
S4011	Steady State Review	Lisa Buckle	12,800	0	12,800	0	0	(12,800)	0
S6021	Council Tax Support Grant	Lisa Buckle	74,658	0	74,658	(37,000)	0	0	37,658
			835,097	12,561	847,658	(184,700)	0	(86,100)	576,858

**Note 1:** Following the Management restructure in 2019/20 the salary costs for these members of staff have been aggregated into two specific cost centres for the Senior Leadership Team and Extended Leadership Team.

**Note 2:** The Leisure savings reflect the gross position in 2020/21, taking into account the borrowing costs on the Leisure Investment. A net saving of £165,000 has been built into the 2020/21 budget.